

Hazelbury Primary School



Laura Pearce
Headteacher

4th March 2024

Dear Parent,

Parent Consultation Booking – Reception to Year 6

We would like to invite you to attend the Parent Consultation, which are face to face on the date below, for your child. The teacher will be available for appointments between 2pm and 7pm. This is an opportunity to discuss your child's progress, and for any concerns to be raised which either you or the teacher may have.

Each appointment will be approximately 10 minutes long. If you have a particular problem or any worries, which you think might need a longer consultation, please make another appointment with your child's teacher. Your child should attend the appointment with you, therefore if your appointment is during school time, your child will be collected from their class to meet you. School will finish at the normal time of 3.15, however if your child's appointment is before this time then your child may leave after your appointment. Siblings who do not have an appointment on this day will not be allowed to leave school early.

Year group	Date	Venue
Reception	Tuesday 19th March 2024	Oak Hall
Reception – Kew class only	Thursday 21st March 2024	Main School Office
Year 1	Wednesday 20th March 2024	Oak Hall
Year 2	Tuesday 19th March 2024	Large Silver Birch Hall
Year 3	Wednesday 20th March 2024	Large Silver Birch Hall
Year 3 – Jupiter class only	Tuesday 19th March 2024	Large Silver Birch Hall
Year 4	Tuesday 19th March 2024	Large Silver Birch Hall
Year 5	Wednesday 20th March 2024	Large Silver Birch Hall
Year 5 – Potter class only	Tuesday 19th March 2024	Large Silver Birch Hall
Year 6	Tuesday 19th March 2024	Oak Hall

Please book your appointment via Arbor from at 5.00 pm on Monday 4th March 2024. Guidance on how to do this can be found by following this link <https://www.hazelbury-primary-school.co.uk/attachments/download.asp?file=5711&type=pdf>

In order for the meetings to keep to time, it would be very helpful if you could arrive 5 minutes before your appointment. If you are too late, we may not be able to see you. If you need a translator, please bring a family member or a friend to help you.

Please make every effort to attend. If you cannot make the appointment, please inform the Class Teacher. If you have any queries, please do not hesitate to speak to the Class Teacher or the School Office.

Yours sincerely

Laura Pearce - Headteacher

W: www.hazelbury-primary-school.co.uk

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